

Minutes of Organizational Meeting

January 14, 2008

The Rootstown Local Board of Education met for an Organizational & Regular Meeting in the High School Cafeteria on January 14, 2008. Present were Robert Dunn, Tom Siciliano, Dale Hluch, Jay Kelsey, and Dean Brunner. Also present were Andrew Hawkins, Superintendent, Connie Baldwin, Treasurer, Peggy Shewell, Andrew Shonk, Diana Pastor, Vicki Nader, John Nader, Therese Horning, Norm Reynolds, Kelli Coffman, Kim Lewis, Teresa Sopko, Katie Lynch, Dave Klicman, Misty Dulaney, Jacqueline Devics, Jill Klicman, Andrea Steinlechner, Gerry Mahony, Stacy Brown, Mary Donnelly, Amy Ingram, Nathan Brunner, Diane Cubon, Pat Davisson, Gale Nagel Nichols, Christopher A. Opsahl, Summer Carpenter, Rebecca Evans, Anita Kimpton, Pam Cornell, Matt Collins, and Shalon Shackelford.

- ✓ The Meeting was called to order by President Pro-Tem, Robert Dunn at 5:30 p.m.
- ✓ The Pledge of Allegiance was recited.

RESOLUTION 2008-01-01**ROLL CALL**

Roll Call: D. Brunner, R. Dunn, D. Hluch, J. Kelsey, T. Siciliano

- ✓ Hearing on the 2009 Fiscal Year Tax Budget
- ✓ **ORGANIZATIONAL MEETING:**

Administration of Oath of Office for Dr. Dean Brunner and Dale Hluch by Connie Baldwin, Treasurer.

RESOLUTION 2008-01-02**BOARD PRESIDENT**

It was moved by T. Siciliano to nominate, Mr. Dunn, as Board President of Board of Education for 2008.

Yes: Brunner, Dunn, Kelsey, Siciliano; Abstain: Hluch; motion carried 4-0-1.

RESOLUTION 2008-01-03**VICE PRESIDENT**

It was moved by J. Kelsey to nominate, Mr. Siciliano, for Board Vice President of Board of Education for 2008.

Yes: Dunn, Kelsey, Brunner; Abstain: Hluch, Siciliano; motion carried 3-0-2.

- ✓ Resolutions for Organizational Procedures

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✓ **Treasurer's Reports/Recommendations:****RESOLUTION 2008-01-04****ADOPT FY2009 TAX BUDGET**

It was moved by J. Kelsey and seconded by T. Siciliano to adopt the FY2009 tax budget as presented.

Yes: Hluch, Kelsey, Siciliano, Brunner, Dunn; motion carried 5-0.

RESOLUTION 2008-01-05**AUTHORIZING THE TREASURER**

It was moved by J. Kelsey and seconded by D. Brunner to pass a resolution to authorize the Treasurer to obtain tax advances when necessary, authorize the Treasurer to pay bills within appropriation limits, enable the Treasurer to make investments, authorize the Treasurer to modify appropriations as necessary within the Official Certificate of Estimated Resources, authorize the Treasurer to transfers between funds subject to approval at the next meeting, and authorize the Treasurer to borrow up to \$250,000.00 in increments not to exceed the immediate cash flow obligations. Such borrowing is to be reviewed and approved by the Board at its next meeting.

Yes: Kelsey, Siciliano, Brunner, Dunn, Hluch; motion carried 5-0.

✓ **Superintendent's Reports/Recommendations:****RESOLUTION 2008-01-06****2008 BOARD MEETING DATES**

It was moved by T. Siciliano and seconded by D. Brunner to establish the time, dates and location of regular board meetings for the 2008 calendar year as follows:

January 14, 2008	February 25, 2008
March 17, 2008	April 21, 2008
May 19, 2008	June 16, 2008
July 21, 2008	August 18, 2008
September 15, 2008	October 20, 2008
November 17, 2008	December 15, 2008

Meetings will be conducted in the High School Cafeteria at 6:00 p.m.

Yes: Brunner, Dunn, Hluch, Kelsey, Siciliano; motion carried 5-0.

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RESOLUTION 2008-01-07**AUTHORIZING THE SUPERINTENDENT**

It was moved by D. Hluch and seconded by T. Siciliano to pass a resolution to authorize the Superintendent to spend within appropriations effective with the 2009 fiscal year budget and authorize the Superintendent to approve attendance and reimbursement for allowable expenses at professional meetings by staff members, with appropriations.

Yes: Dunn, Hluch, Kelsey, Siciliano, Brunner; motion carried 5-0.

RESOLUTION 2008-01-08**LEGISLATIVE LIAISON**

It was moved by T. Siciliano and seconded by J. Kelsey to appoint, Mr. Hluch, as the Legislative Liaison for 2008.

Yes: Kelsey, Siciliano, Brunner, Dunn; Abstain: Hluch; motion carried 4-0-1.

RESOLUTION 2008-01-09**STUDENT ACHIEVEMENT LIAISON**

It was moved by J. Kelsey and seconded by D. Hluch to appoint, Dr. Brunner, as the Student Achievement Liaison for 2008.

Yes: Kelsey, Siciliano, Dunn, Hluch; Abstain: Brunner; motion carried 4-0-1.

RESOLUTION 2008-01-10**ADJOURNMENT**

It was moved by T. Siciliano and seconded by D. Brunner to adjourn the Organizational Meeting.

Yes: Siciliano, Brunner, Dunn, Hluch, Kelsey; motion carried.

✓ **REGULAR MEETING:**

✓ The Meeting was called to order by President, Robert Dunn at 6:00 p.m.

✓ Roll Call: D. Brunner, R. Dunn, D. Hluch, J. Kelsey, T. Siciliano

RESOLUTION 2008-01-01**ADOPT THE AGENDA**

It was moved by J. Kelsey and seconded by D. Hluch to adopt the agenda.

Yes: Dunn, Hluch, Kelsey, Siciliano, Brunner; motion carried 5-0.

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✓ **Lions Club Good Award – Presentation**

After a short presentation explaining the purpose of the Lions Club Good Award, Norm Reynolds, Lions Club Member, and Dr. Brunner, Student Achievement Liaison presented the awards to Jared Brown, Hannah Chapple, and Dominik Stuart. The students and their parents were recognized for their achievement. The Board thanked the Lions Club, the parents and the children.

✓ **Community Comments:**

Joy Sentmyer expressed concerns about the gifted program. Wanted to know what changes would happen this year or next year. Mr. Hawkins said that he is looking at the schedule in light of retirements, and he should have an idea in a month or so. He said that we are doing our research and gaining insight, and he mentioned that scheduling begins in April for next year, but there will be no changes this year.

Chris Opsahl wanted policy clarification on fighting. He wanted to know why both children are suspended even if the fighting is with words. Mr. Hluch said that the bullying policy is state mandated and must depend on circumstances. He suggested setting up an appointment with the Board. They agree to meet February 4th at 5:00 p.m. He is also concerned about children being singled out by this policy. He feels that parents should receive a report and a phone call. Mr. Hluch and Mr. Ferguson spoke and will improve adherence to the policy. Policy states no phone call is necessary. Mr. Dunn said that we do have the right to search in the eyes of law. He said we are looking out for student safety. Mr. Opsahl asked if we could change this policy. He would like parents to be called. Mr. Siciliano said that if my son does something he does not have a problem if he is searched.

Doug Klicman said that this is the second January in a row that there is no paper in the building. Mr. Hluch said that this is a concern of all of us. Mr. Hawkins said that the schools were never out of paper and that 40 cases were ordered after break. He also mentioned that the general fund is low and that we have 10 cases left. He is asking to be frugal and not waste paper. He suggested that perhaps there is miscommunication. Some buildings take it upon themselves to use their 018 to order paper and they are looking at consumption.

Summer Carpenter also had questions about paper. She was told workbooks were not ordered for 2nd grade. We will review this in February.

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✓ **Treasurer's Reports/Recommendations:****RESOLUTION 2008-01-02****APPROVE MINUTES/REPORTS**

It was moved by T. Siciliano and seconded by D. Brunner to waive reading and approve the minutes of the following meetings:

December 17, 2007 – Regular Meeting

Also, approved the monthly financial reports as submitted, with the authorization for the payment of bills and appropriation modifications as necessary.

Yes: Hluch, Kelsey, Siciliano, Brunner, Dunn; motion carried 5-0.

RESOLUTION 2008-01-03**APPROVED DONATIONS**

It was moved by J. Kelsey and seconded by T. Siciliano to approve the donations as follows:

\$600.00 from Joseph Wise to the Rootstown High School German Program.

\$50.00 from the Rootstown Civic Club to the Rootstown Elementary Music Program in memory of Kathy Dunn.

Yes: Kelsey, Siciliano, Brunner, Dunn, Hluch; motion carried 5-0.

RESOLUTION 2008-01-04**SEPARATE POLICY & PURPOSE STATEMENT**

It was moved by D. Brunner and seconded by J. Kelsey to separate the policies.

Yes: Siciliano, Brunner, Dunn, Hluch, Kelsey; motion carried 5-0.

RESOLUTION 2008-01-05**CHESS CLUB**

No motion was made. The Policy and Purpose Statement for Chess Club needs to be filled out correctly. Mr. Hluch would like to see this happen.

RESOLUTION 2008-01-06**YOUTH SAFETY COUNCIL**

It was moved by D. Hluch and seconded by D. Brunner to approve the policy and purpose statement for Youth Safety Council.

Yes: Hluch, Dunn, Brunner, Siciliano, Kelsey; motion carried 5-0.

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RESOLUTION 2008-01-07**PERMANENT APPROPRIATIONS**

It was moved by D. Brunner and seconded by T. Siciliano to approve and add the following funds and appropriations into Permanent Appropriations:

019-928B	Project More	\$2,000.00
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Yes: Brunner, Dunn, Hluch, Kelsey, Siciliano; motion carried 5-0.

✓ **Superintendent Reports/Recommendations:**

RESOLUTION 2008-01-08**RESIGNATION – J. HOLLOWAY**

On the recommendation of the Superintendent, it was moved by T. Siciliano and seconded by J. Kelsey to accept the resignation of Johnny Holloway, effective January 3, 2008.

Yes: Brunner, Dunn, Hluch, Kelsey, Siciliano; motion carried 5-0.

RESOLUTION 2008-01-09**POST SECONDARY STUDENTS**

On the recommendation of the Superintendent, it was moved by D. Hluch and seconded by D. Brunner to approve the following Post Secondary students for the 2007-2008 school year, 2nd semester:

Breanna Begue	Kent State University
David Fiser	Kent State University
Nathan Lorenz	Kent State University
Monica Mims	Kent State University
Renae Ravine	Kent State University
Alyssa Trocchio	Kent State University
Samantha Tuttle	Kent State University
Amber Yaw	Kent State University
Rachel Michael	Kent State University
Scott Ward	Kent State University
Chelsea Jones	Kent State University
Greg West	Kent State University
Nathan Brunner	University of Akron
Megan Kays	Stark State College
Dan Goodpastor	Kent State University
Maggie Osborne	Kent State University

Yes: Dunn, Hluch, Kelsey, Siciliano; Abstain: Brunner; motion carried 4-0-1.

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RESOLUTION 2008-01-10**HIRED SUBSTITUTES**

On the recommendation of the Superintendent, it was moved by T. Siciliano and seconded by D. Brunner to hire the following substitutes:

Susan White	Substitute Bus Driver, effective 12/20/2007
Christine Nelson	Substitute Bus Driver, effective 12/18/2007
Bruce Markell	Substitute Teacher
Adam Brown	Substitute Teacher, effective 1/7/2008
Marcella Wood	Substitute Teacher
Kerry Bennett	Substitute Bus Aide and Substitute Bus Driver, effective 1/8/2008.
Dianne Capitena	Substitute Teacher

Yes: Hluch, Kelsey, Brunner, Dunn; No: Siciliano; motion carried 4-1.

RESOLUTION 2008-01-11**FMLA – R. PALMER**

On the recommendation of the Superintendent, it was moved by J. Kelsey and seconded by T. Siciliano to approve FMLA for Richard Palmer, effective January 2, 2008.

Yes: Kelsey, Siciliano, Brunner, Dunn, Hluch; motion carried 5-0.

RESOLUTION 2008-01-12**RETIREMENT RESIGNATIONS**

On the recommendation of the Superintendent, it was moved by J. Kelsey and seconded by T. Siciliano to accept the retirement resignations of the following teachers, effective May 31, 2008:

Diane Cubon	Elementary Teacher
Patricia Davisson	Elementary Teacher
John Gordon	High School Teacher
Margaret Hagan	Speech Therapist
Todd Monroe	High School Teacher
Douglas Mori	High School Teacher
David Mullenix	High School Teacher
Gale Nagel	Elementary Teacher
Marilyn Nienaltowski	Elementary Teacher
Diane Oliva	Gifted Teacher
Elizabeth Rykaceski	Elementary Teacher
Steven Wagner	Middle School Teacher
Deborah Walker	Elementary Teacher

Yes: Siciliano, Brunner, Dunn, Hluch, Kelsey; motion carried 5-0.

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RESOLUTION 2008-01-13**J. TURNIPSEED – CBIP**

On the recommendation of the Superintendent, it was moved by D. Brunner and seconded by T. Siciliano to approve Jacob Turnipseed to be paid through the CBIP program in the High School.

Yes: Brunner, Dunn, Hluch, Kelsey, Siciliano; motion carried 5-0.

RESOLUTION 2008-01-14**APPROVE GRADING SCALE**

On the recommendation of the Superintendent, it was moved by T. Siciliano and seconded by D. Brunner to approve the following grading scale for the High School Courses for the 2008-2009 school year:

A	93-100	4.0
B+	89-92	3.5
B	85-88	3.0
C+	80-84	2.5
C	75-79	2.0
<u>D+</u>	<u>70-74</u>	<u>1.5</u>
D	65-69	1.0

AP/Honors: 8th gr. Algebra, 9th gr. Geometry, 10th gr. Algebra II, AP English, AP Calculus, 11th grade Pre-Calculus, AP History, Honors Biology, Honors English 9th, 10th, & 11th gr., Advanced Chemistry:

A	90-100	4.0
B	80-89	3.0
C	70-79	2.0
D	60-69	1.0
F	Below 60	0.0

No final 9-week grades below 50%

Yes: Dunn, Hluch, Kelsey, Siciliano, Brunner; motion carried 5-0.

RESOLUTION 2008-01-15**REASSIGN – G. MAHONY**

On the recommendation of the Superintendent, it was moved by J. Kelsey and seconded by D. Brunner to reassign Gerry Mahony to a 3-¼ hour Cafeteria Worker position instead of her 3-hour Cafeteria Worker position, effective January 15, 2008.

Yes: Hluch, Kelsey, Siciliano, Brunner, Dunn; motion carried 5-0.

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Reports:

Mr. Capitena said that the Elementary joined the food bank. He also spoke about Project More giving extra tutoring in reading.

Mr. Ferguson said the semester is in its final week. He said they sent a letter home with procedures. He also spoke about the committees for scheduling and student handbook.

Mr. Beans spoke about students in the Middle School setting goals for better grades, better organization and better note taking. He also mentioned the Spelling Bee on January 23rd. Thanks to Ron McGrady - NEOUCOM donated 22 computers to the school.

Dr. Brunner mentioned the parking issue in fire lanes at athletic events. Mr. Hluch wanted to know how we should enforce this issue. Mr. Collins said that the gates are open for handicap parking and that there are signs on building marking the fire lanes. He said that common courtesy must be used. Mr. Hluch said he would look into it.

Mr. Kelsey updated everyone on Maplewood's Sophomore visitation and spaghetti dinner. He also mentioned the Board Leadership on May 2nd & 3rd.

Mr. Hluch updated everyone on the Tech Committee with Andrew Shonk. He also said the Communicator will be out by the end of the month.

✓ Old Business:

- Report on Architects

We received 17 bids for OSFC project. Rated them on composite of OSFC manual: Leed certification, OSFC experience, and personal references. They could receive 53 possible points. The top 3 candidates are: MKC, GPD Group and Fanning Howey. A great deal of time was spent checking references. We will contact them and set up interviews for February 4th.

✓ New Business:

- School Board Recognition Month

Thanks to all our Board Members in honor of school board recognition month.

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RESOLUTION 2008-01-16

EXECUTIVE SESSION

It was moved by T. Siciliano and seconded by J. Kelsey to go into executive session for the evaluation of personnel.

Yes: Kelsey, Siciliano, Brunner, Dunn, Hluch; motion carried 5-0.

Entered executive session at 7:15 p.m.

Andrew Hawkins and Connie Baldwin were invited into executive session.

Exited executive session at 7:30 p.m.

RESOLUTION 2008-01-17

ADJOURNMENT

It was moved by T. Siciliano and seconded by D. Hluch to adjourn the meeting at 7:30 p.m.

Yes: Kelsey, Siciliano, Brunner, Dunn, Hluch; motion carried 5-0.

Robert C. Dunn, President

Connie Baldwin, Treasurer